



TASK FORCE MEETING

Location: Paso Robles, CA

Host: Paso Robles Fire Department

November 14 and 15, 2023

MINUTES

Call to order: 0900 November 14th by Chief Serrano

0830 November 15th by Chief Serrano

Members Present: Task Force

Cary Wright (KRN)	Jason Serrano (BDC)	Scott Lewis (SCR)
Dave Semple (CAL FIRE)	Matt Brown (CNT)	Dan Coyle (MNL)
Garrett Huff (SBC)	Cathy Johnson (OES)	Brian Duffy (TLC)
Pedro Arreguin (VNC)	Jim Henery (ORC)	Chris Landry (EDH)
Eric Roberts (LFD)	Tim Adams (ANA)	Caryn Petty (OSFM)

Guests

Jim Johnstone (OES)
Guests Patrick Byde (SBC)
Mo Khazaal (LAC)

Members Not Present: Task Force

Robert Rezende (SND)
Patrick D'Arcy (SFR)
Dave Brinsfield (BLM)
Brian Martin (LAC)
Chris St. Pierre (USFS)

Welcome, Introductions, and Logistics – Chief Stornetta (Paso FD) and Garret Huff

Moment of Silence for Firefighters and Police Officers LODD

Troy Thompson, Seven Springs Fire Dept., Seven Springs, NC. October 4, 2023

Earl Dyer, Richmond Fire Dept., Richmond, VA. October 5, 2023

Adam W. Hart, Hurlburt Field, Fire & Emergency Services, Hurlburt, FL. October 5, 2023

Timothy "TJ" M. Johnson, Pleasant Volunteer Fire Dept., Warren, PA. October 17, 2023

Cameron Craig, Abingdon Fire Dept., Abingdon, VA. October 19, 2023
Rodney Pitts III, Baltimore City Fire Dept., Baltimore, MD. October 19, 2023
Colin Reedy, West Whiteland Fire Company, Exton, PA. October 20, 2023
Anthony “Tony” Hoffman, Ionia Fire Dept., Ionia, IA. October 22, 2023
Dillon J. Rinaldo, Baltimore City Fire Dept., Baltimore, MD. October 25, 2023
Regina Huffman, Coon Creek Fire & Rescue, Wooten, KY. October 28, 2023
Joseph Back, Whitesburg Fire Dept., Whitesburg, KY. October 30, 2023

****And all Law Enforcement Officers LODD****

Agenda Review and Additions – Serrano

Review and Approval of October Meeting Minutes – Serrano

- **Motion** to approve October by Arreguin, second by Adams.

Task Force Update - Serrano

- Two new members officially recognized as voting members:
 - Jim Henery (ORC)
 - Chris Landry (EDH)

Ops Team Update – Johnstone

- Chief Johnstone indicates a discussion occurred that could increase Ops team meetings from two in-person per year to four per year.
- Emphasizes the need to get “Docs package” to Ops team one week prior to Ops meeting so that members can read the documents.
- AB2380 emphasized as a sensitive document. A “Guidance Document” has been sent to Chief Fennessy for review with President of CPF Brian Rice.
 - Labor (in the form of CPF), Incident Safety, Wildland, Task force will also have input on editing the “Guidance Document”
- California Mutual Aid Advisory Group is getting a name change to Mutual Aid Coordination Team (MACT).
- Ops team has a subgroup working on 410-1 and MACs Guidance. On main change will be the wire diagram Org. chart.

Cal OES Update – Johnson

- Demonstrates modernization and organization of CAL OES FIREScope website. Shows a variety of external resources. Staff continues to make improvements to ADA compliance for documents.
- Demonstrates that Subcommittees have streamlined, organized places on each subpage for Rosters, Plans of Work, Charts, and associated documents. Each subpage has a historical record for publications that is organized by year.
 - There is a 45-day posting requirement for meeting notes. Flyers must be posted due to the Brown Act. This act explains that meetings are public.
 - Point of clarification - All documents that must go through review must go through the Specialist Group, Task Force, Ops Team, and ultimately the BoD. All other documents can be uploaded directly into SmartSheets.
- OES IT is working with Salesforce for an app that crosses multiple platforms.

OSFM Report - Petty

- Serrano gives update in place of: A document crafted by Petty indicates that invoicing program, curriculum updates, and other projects are all ongoing with no significant changes to report.
- Chief Lewis provides the Tower Rescue update. New classes will be using the new curriculum starting in March of 2024.
- Rope Rescue will phase out old curriculum in 2024.
- All Task Books are moving toward ADA Compliance and to be housed in the CAL OES Website platform.
- Discussion on each Subcommittee having a social media presence. This has been past approved practice. Each Subcommittee will need to designate an approved monitor and post fresh content. Yesenia from CAL OES can serve as a point of contact.

Old Business/Projects Updates

- A. FOG ICS 420.1 2022 – Sales – App Update..... Johnson
- a. Inventory is low. New books are to be printed, no ETA. Discussion on updating printed version or updating APP only.
 - b. Discussion on charging vendors to make proposals to Task Force and Ops Team as a way of generating revenue for the purpose of covering the cost of physical book production.
- B. Additional members to subcommittees.....All
- a. Pedro introduces Erin Opliger to GIS, Arreguin **Motion**, second Matt Brown
 - b. Serrano introduces Jose Cruz from San Bernardino to the Cancer Prevention subcommittee, Arreguin **Motion**, Huff seconds.
 - c. Cary introduces new bios for behavioral health. To organize further for tomorrow.
- C. REMS, ICS-223 Implementation / National Standard.....Landry
- a. REMS to update next meeting (December)
- D. FIRESCOPE / NCG.....Brown / Johnstone
- a. Next meeting is in January 2024. An update will be provided after that meeting.
- E. Structure Defense Guidelines, ICS 600.....Adams / Henery
- a. Firing Checklist Numbering.....Roberts
 - b. Request to adopt ICS 601 as title and numbering convention for Firing Checklist.
Motion by Semple, second by Adams.
- F. Structure Fire Operations, ICS-500.....Adams / Henery
- a. Henery gives update. Last meeting was in San Francisco. No news to report. When the document does come for review it will include links and guidance for actual structure firefighting.
- G. Hand Crew Typing StandardsAdams / Henery
- a. Chief Khazaal gives update that includes a page-by-page review of the written work. A wildland use module could be added to the 2024 Plan of Work. It would be

created in alignment with the federal standard for the wildland use module. Long discussion of bringing State, Local Governance, and this OSD into alignment.

- b. Johnstone: could better define what an OSD is.
- c. Adams questions whether the right input is in the room for the handcrew standards. Do we need to wait for the state to define their standard?
- d. Johnstone brings up the difference between LG standards and the newly proposed handcrew standard. Serrano decides that it will be an OSD based on MACS 400-2. It will be numbered 167. Brown brings up some verbiage changes.
 - i. **Motion** to approve pending edits that have been provided to subcommittee. Brown. Second Huff

H. ICS-910 update (Safety and Wildland)Roberts
a. Chief Khazaal gives update to say that Wildland and Safety are going to collaborate on the document.

I. ICS-800 NFG Update Martin
a. HLCO NVG Tasking
b. ICS 800 Night Flying Guidelines, approved by BoD, Need to add night HLCO to the Aviation POW for 2024.

J. ITSU/ITSL.....Brown/Brinsfield
a. Brown, white paper is not complete. Consensus among group to follow FEMA Position Description.

K. Assembly Bill No. 2380 and Private Resource Utilization.....Brown
a. Assembly bill 2380. All members given time during meeting to fully read prior to discussing.
b. Chief Johnstone gives perspective on the document. Initially proposes ICS 901 as a number. He has crafted a document that will go through the FIREScope approval process. Currently, the document is basically the exact words of the regulation.
c. Matt Brown expresses concern about the involvement of private companies delaying the involvement of sworn members at Base Camp.
d. Multiple members express concerns. Johnstone proposes an expansion of the document to express such concerns, and to provide guidance on the interpretation of the regulation.

- i. Serrano clarifies the ask, Johnstone indicates a white paper is appropriate.
- ii. Matt Brown designated as the author.

L. FIREScope Task Request Form.....Roberts
a. Application to current tasks

M. MACS 400-1 (Document Control)Roberts
a. Chief Roberts shows document, lists errors. A new document to be crafted for review in January 2024.
b. Chief Johnson provides Word version.

N. FIREScope Task Book Hosting..... Petty/Lewis

- O. FIRESCOPE Subcommittee assignments - Mentorship.....ALL
- P. 2024 Quarterly Briefings.....ALL
- Q. MACS 410-1 MAC Group Procedures & SOPS MAC Group Proced.....Johnstone
- **Current BOD Tasking**
 - R. Standard Wildland Preplan Working Group Tasking.....Duffy/Arreguin
 - a. Serrano mentions rollout of Cal-OES NG SCOUT training.
 - i. Brown pointing out need to have matching map symbology – some inconsistency.
 - ii. Johnstone will advise Chief Camarena
 - S. BoD EIT Tasking, TrackingBrown
 - T. Civil Unrest BoD Tasking.....Roberts
- **New Business**
 - A. CWCG Direction on Wildland topics and teamwork update.....Johnstone
 - 1. Johnstone mentions that discussions are ongoing. No specific action item at this time.
 - B. Administrative Review / Smartsheet.....Johnson
 - 1. Moved to December
 - C. FIRESCOPE Strategic Plan Update.....Johnstone
 - 1. Moved to December
 - D. MACS 441 Timeline Memo.....Brinsfield
 - 1. Chief Semple gives update. Difficult to implement. Dave Brinsfield has more information, to be revisited.
 - E. Cancer Prevention FAQ & Guidance Document.....Petty/Wright
 - 1. Wright displays document. Gives overview. Will be edited for ADA compliance. To review in December.
 - F. Review Plans of Work for 2024.....All
- **Review of Upcoming Task Force Meetings.....All**

2023 Meeting Schedule

- a. December 12/13, Los Angeles – Roberts (13/14 Ops)

2024 Meeting Schedule

- A. January 8/9 2024, Sacramento – Lewis
 - a. January 10/11 BoD – Mather, CA

- B. February 6/7 2024, Anaheim - Adams
- C. March 12/13 2024, Menlo Park - Coyle
- D. April 9/10 2024, Solvang - Huff
- E. May 28/29 2024 South Ops - Semple
 - a. MACS Exercise, May 29, 2024 - South Ops
- F. June 11/12 2024, San Francisco – D-Arcy
 - a. June 12/13 Ops Team
- G. July 9/10 2024, Lake Arrowhead - Serrano
 - a. July 10/11 BoD
- H. August 13/14 2024, Yosemite - St Pierre
- I. September 10/11 2024, San Diego - Rezende
- J. October 8/9 2024, TBD in coordination with the BoD
- K. November 12/13 2024, Huntington Beach - Adams
- L. December 10/11 2024, Los Angeles City - Roberts
 - a. December 11/12 Ops Team

14. Future Ops Team and Board of Directors Meetings

2024 Board Meeting Schedule and Venues

- January 10 & 11, 2024 @ Mather. CA OES HQ
- April 2024, @
- July 10 & 11, 2024 @ Lake Arrowhead

15. Roundtable.....All